

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
OFFICE OF THE ZONING ADMINISTRATOR



November 16, 2017

**REVISED MEMORANDUM**

TO: Board of Zoning Adjustment

FROM: Matthew Le Grant *MLG*  
Zoning Administrator *11/16/17*

THROUGH: Shawn Gibbs  
Zoning Technician

SUBJECT: **Increase the load of an existing Community-Based Institutional Facility from six (6) to fifteen (15) persons.**  
**Location:** 5212 Astor PI SE  
**Square, Suffix, Lot:** Lot 0025 in Square 5308  
**Zone:** R-2  
**DCRA Building Permit #:** B1711038  
**DCRA BZA Case #:** FY-18-6-Z

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

1. Special exception pursuant to U, 203.1 (e) for the increase of the occupant load of an existing Community-Based Institutional Facility from six to 15 persons, not permitted as a matter-of-right pursuant to U, 202.1 (j) (X, 901.2).

*Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo.*